Northwestern

2027-28 Identity Verification Form

This form is needed for the financial aid awarding and/or the federal verification process. Please read the instructions carefully, complete and sign the form, and return it to our office. We encourage you to submit the form using our secure document upload that can be found on the top of the Financial Aid website's main page.

A. Student Information

Student Name: _____ NU ID: _____

Permanent Address: _____

Student Email: _____ Student Phone: _____

B. Identity Verification

The student should attempt to appear in person or via video call at their financial aid office at Northwestern University to verify their identity by presenting an unexpired government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

Staff Use Only

Check the box that applies below.

- ☐ The student appeared in person and presented acceptable identification to an institutionally authorized individual.
- ☐ The student was verified by a service provider that is compliant with National Institute of Standards and Technology Identity Assurance Level 2 (NIST IAL2). The institution received acceptable documentation directly from the service provider confirming the date of the verification and that the student's identity was verified under the NIST IAL2 standard.
- ☐ The student was unable to appear in-person and provided the institution with a copy of the acceptable identification presented to a notary and a signed notary statement.
- ☐ The student was unable to appear in-person and appeared on a video call with institutional personnel and presented the acceptable identification to an institutionally authorized individual.
- ☐ The student is a confined or incarcerated individual and was verified by an authorized official at the correctional facility where the individual is confined or incarcerated.

Copy of Student's U.S Photo ID with date and staff member initials

C. Identity Verification (Notary Option)

The student should use this option only if they cannot appear in person or via a video call at their financial aid office at Northwestern University. Students can verify their identity by presenting an unexpired government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport in person with a notary public. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. **Please note, the original copy of this form must be mailed or submitted in person. Digital submissions of the notary form are not accepted.**

State of _____

City/County of _____

On_____, before me, _____
Date Notary's name

personally appeared, _____, and proved to me
Printed name of signer (student)

because of satisfactory evidence of identification

_____
Type of unexpired government-issued photo ID provided

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

Seal

_____
Notary signature

My commission expires on _____
Date