



**NORTHWESTERN  
UNIVERSITY**

**OFFICE OF FINANCIAL AID  
1801 HINMAN AVENUE, 2<sup>ND</sup> FLOOR  
EVANSTON, IL 60208-1270  
(847) 491-7400**

**AFFIDAVIT OF CITIZENSHIP DOCUMENTS**

This form is for the collection of DHS or other U.S. citizenship / nationality documents. It is available for use by students who are unable to present their original documents in person to the Office of Financial Aid. Complete and submit this form, along with copies of the citizenship documents requested on your CAESAR to-do list *and* a copy of your government-issued ID. Be sure to include a copy of both sides of each document. By completing this form, you are certifying that the attached documentation is a true, exact, and complete copy of the original documents. *Please note: To be valid, the original notarized form must be mailed to our office.*

**Student Information**

Name: \_\_\_\_\_ Student ID# : \_\_\_\_\_

**Certification Statement**

I certify that I, \_\_\_\_\_ (print full name), am the individual signing this statement, and I am providing a copy of my documents *along with a copy of a valid government-issued photo identification card bearing my portrait / likeness*. I certify that the attached documents and government issued photo identification are true, exact, and complete copies of the originals issued to me.

*Complete the following for all attached documents:*

| Type of Valid Photo ID | Expiration Date of Valid Photo ID | Issuing Authority of Valid Photo ID |
|------------------------|-----------------------------------|-------------------------------------|
|                        |                                   |                                     |

| Type of Citizenship and/or Immigration Document | Expiration Date (if any) of Citizenship and/or Immigration Document |
|---|---|
|   |   |
|   |   |

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

\_\_\_\_\_  
Student Signature    Student ID #    Date

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_ personally appeared,

Date    Notary's name

\_\_\_\_\_ and provided to me on basis of satisfactory evidence of identification

Printed name of signer

\_\_\_\_\_ provided to be the above-named person who signed the foregoing instrument.

Type of government-issued photo ID \_\_\_\_\_

**WITNESS my hand and official seal** \_\_\_\_\_

(seal)    Notary signature

My commission expires on \_\_\_\_\_

Date

**Original must be MAILED, not faxed or emailed, to the Undergraduate Financial Aid Office, 1801 Hinman Avenue, Evanston, IL 60208**