Hook a Job!!
at the
2016 Work-Study Job Fair

Friday, September 16th
3:00 – 4:30 PM

Norris University Center—Louis Room
1999 Campus Drive

You must be work-study eligible to participate!!

(Check your Financial Aid Award on CAESAR)
E-Verify and Electronic I-9

Form I-9 is required of new employees and must be completed prior to starting employment. E-Verify is an Internet-based system operated by the Department of Homeland Security (DHS) and the United States Citizenship and Immigration Services (USCIS) that allows employers to verify the employment eligibility of their employees, regardless of citizenship. Based on the information provided by the employee on his or her Form I-9, E-Verify checks this information electronically against records contained in DHS and Social Security Administration (SSA) databases.

Once you are hired, employees must be able to provide acceptable documentation to a University representative with access to our I-9 Service Center.

Please bring the following unexpired identification with you (select one):

- U.S. Passport
  OR
- Driver’s License/State ID AND Social Security Card
  OR
- Birth Certificate AND Photo ID

Documents must be in their original form, no copies or faxes will be accepted.
AMERICA READS PROGRAM

Your college experience at Northwestern University involves more than classrooms and textbooks. Through the America Reads Program, you have the opportunity to make a valuable contribution to the Evanston Community. Not only will you interact with elementary or middle school students, you will also help them develop their reading and math skills by tutoring them one-on-one or in small groups.

America Reads tutors earn $12 an hour and can work up to a maximum of 10 hours per week. Included in your hours is compensation for 30 minutes of travel time for each day that you tutor. All participating sites are located 1.5 – 3.0 miles from campus either at Evanston elementary schools or local non-profit agencies that provide after school tutoring. They are easily accessible by public transportation – Bus or El train or you could ride a bike.

Through the America Reads Program, you will gain a sense of pride and social responsibility by helping a child. After you have registered for classes, stop by our office (1801 Hinman, 2nd floor) to fill out an application. For more information, contact the Work-Study Office at (847) 491-7574 or NUworkstudy@northwestern.edu.
Community Service Opportunities

As part of the Federal Work-Study Program, students are offered the opportunity to work “off-campus” at local not-for-profit community service agencies in Evanston. These jobs may include work in areas such as health care, social services, recreation, mentoring, and literacy training. All of the jobs available are accessible by public transportation. We feel that by taking advantage of opportunities in the community service sector, you will be able to broaden your educational experience to include the spirit of volunteerism, while being paid for your efforts. In addition, this valuable work experience will add strength to your resume for future job opportunities. This program allows cash-strapped agencies to acquire the help they need at a low cost to them. As a result, you will play an integral role in bringing about the development of a stronger community.

Jobs That Make A Difference

You will be paid an hourly rate ($9.00 - $14.00) which can be higher than on-campus positions. The agencies engage in activities addressing such issues as community organization, medical research, arts and recreation, and mentoring. Many students have shaped their future career and personal objectives around the positive experiences they had as workers in community service—knowing that their efforts made a difference in peoples’ lives.

A Meaningful Experience

Community service employers recognize and appreciate the special talents Northwestern students have and are committed to ensuring that your experience as a student worker is valuable and meaningful. The ideals of personal, educational, and career-oriented development are encompassed in the philosophy and goals of this special feature of the Federal Work-Study Program.

Please visit our web site: [http://undergradaid.northwestern.edu/work-study](http://undergradaid.northwestern.edu/work-study) for more information about “off-campus” employment.
Library Personnel Job Opportunities for NU Students

NOW HIRING!

APPLY NOW ONLINE!!!

Applications accepted starting:
August 8, 2016

Interviews beginning:
September 12, 2016

For job postings and instructions on how to apply, go to:
www.library.northwestern.edu/library/about/library-jobs/index.html
WORK AT NORRIS

12 different job opportunities await you at Northwestern’s student center.

Apply now at: northwestern.edu/norris

Must be work-study eligible.
NU Recreation is seeking dependable, motivated & friendly work-study students

BEAT THE RUSH & APPLY TODAY!

SUBMIT YOUR APPLICATION ONLINE

Visit nurecreation.com/jobs. Click the email quick link available on the form.

VISIT THE HENRY CROWN SPORTS PAVILION

Forms can printed and submitted at the Henry Crown Sports Pavilion front desk, at 2311 Campus Drive.

SCHEDULE A VIRTUAL INTERVIEW

To arrange a virtual interview call Clint at 847-467-4571. Interviews available by Skype, Facetime and Google Hangouts.

ATTEND THE WORK STUDY JOB FAIR

Friday, September 16 | 3:00pm-4:30pm
at the Louis Room at the Norris Center

nurecreation.com/jobs
WORK FOR CONCERTS@BIENEN

Eligible for a work-study job?

Apply to one of the BIGGEST and BEST student employers on campus! Concerts@Bienen employs over 150 work-study students and we’re looking for motivated, talented, and friendly people to join our family! We’re currently accepting applications for fall in the following departments: marketing, operations, ticketing, stage tech, programs, administrative support. Visit concertsatbienen.org to APPLY ONLINE.

You can also find us in the Pick-Staiger Concert Hall lobby during Wildcat Welcome Week!

Enjoy these benefits as a Concerts@Bienen employee:

- complimentary tickets
- professional experience & development
- fun and friendly coworkers
- competitive wages
- flexible hours
- advancement opportunities

concertsatbienen.org | 847-491-5441
Northwestern BIENEN SCHOOL OF MUSIC
Work for Student Affairs Marketing this fall

Available jobs:
- Graphic Design
- Photography
- Copywriting
- Communications
- Assessment

Work-study preferred

Apply now: bit.ly/workatsam

Northwestern Marketing
JOIN JUMPSTART TO PUT CHILDREN FIRST

The Class of 2033 is Counting on You

- Work with preschool children on language, literacy, and social-emotional skills
- Receive professional training in early education
- Serve 12-14 hours per week with a team of your peers
- After successfully completing 300 hours of service, receive a Segal AmeriCorps Education Award of $1,222
- If eligible for Federal Work-Study, the pay rate is $12/hour for this position
- Must be available from 2:30-5:30pm on Mondays & Wednesdays or Tuesdays & Thursdays for the entire year

APPLY TODAY AT JSTART.ORG/APPLY

For more information contact Micaela Moran (847)467-2037 • micaela.moran@northwestern.edu

We’re working toward the day every child in America enters kindergarten prepared to succeed.