StudentAid.gov Account Creation Instructions (step-by-step) for Individuals Without a Social Security Number (SSN)

Step 1: Visit StudentAid.gov, select "<u>Create Account</u>" and complete all steps, including answering 1-4 knowledge-based verification questions via TransUnion®.

Step 2: After completing the Create Account process, you will see a confirmation page with the results of the identity verification. If you fail the TransUnion® process, FSA will automatically assign a case number to you.

Step 3: FSA will send a verification email in the preferred language, with guidance on how to submit copies of unexpired acceptable documentation (listed below) to verify identity. You are required to submit an attestation and validation of identity form along with the documentation. This form will be available on <u>https://studentaid.gov/forms-library</u>.

Acceptable Documents to Establish an Individual's Identity:

One of the following documents to establish identity:

- U.S. Driver's License
- U.S. State/City Identification Card
- Foreign Passport

OR

One set of documents below:

- Municipal Identification Cards + utility bill
- Community ID + utility bill
- Consular Identification Cards/Matricula Consular + utility bill

Step 4: Upon receipt of the email that FSA was unable to verify, your are then required to submit one or a combination of acceptable documentation from the list above and a signed attestation form to: <u>IDVerification@ed.gov</u>.

Step 5: FSA will review the documentation and attestation form to ensure it is acceptable and matches the account information provided during the Create Account process. If there is a successful match, the Department will finalize the account creation. You will receive an email indicating the identity has been verified and may now use their account username and password (FSA ID) to log in at StudentAid.gov and complete applications for student financial assistance programs.